



**APPLICATION FOR EMPLOYMENT  
CITY OF WILLIAMSBURG  
401 LAFAYETTE STREET  
WILLIAMSBURG, VIRGINIA 23185**  
(Please Print Plainly)

**PERSONAL**

Date: \_\_\_\_\_

Name: \_\_\_\_\_  
Last First Middle

Social Security No.: \_\_\_\_\_

Present Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Are you legally eligible for employment in the USA? \_\_\_\_\_ (Verification will be required.)

Are you of legal age to work? \_\_\_\_\_

Position(s) applied for \_\_\_\_\_

If you are offered employment, on what date will you be available for work? \_\_\_\_\_

Are there any experiences, skills, or qualifications which will be of special benefit in the job for which you are applying?  
(Applicant should not list any information that Federal and/or State law precludes obtaining in the pre-employment

stage.) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EDUCATION**

School	Name and Address of School	Course of Study	Last Year Completed	Did You Graduate?	Diploma/ Degree
Elementary				Yes ____ No ____	
High School				Yes ____ No ____	
College				Yes ____ No ____	
Other (specify)				Yes ____ No ____	

*The City of Williamsburg does not discriminate on the basis of race, color, national origin, sex, religion, age, sexual orientation, or disability in employment or the provision of services.*

**List below present and past employment, beginning with your most recent.**

Name and Address of Company and Type of Business	Employment Dates	Beginning Salary	Ending Salary	Reason for Leaving	Name of Supervisor
<div>_____</div> <div>_____</div> <div>_____</div> <div>Telephone No:</div>					

Describe the work you did:

Name and Address of Company and Type of Business	Employment Dates	Beginning Salary	Ending Salary	Reason for Leaving	Name of Supervisor
<div>_____</div> <div>_____</div> <div>_____</div> <div>Telephone No:</div>					

Describe the work you did:

Name and Address of Company and Type of Business	Employment Dates	Beginning Salary	Ending Salary	Reason for Leaving	Name of Supervisor
<div>_____</div> <div>_____</div> <div>_____</div> <div>Telephone No:</div>					

Describe the work you did:

I hereby give my permission to contact the employers listed above concerning my prior work experience. If there is a particular employer(s) you do not wish us to contact , please indicate which one(s).\_\_\_\_\_

Signed \_\_\_\_\_

**PERSONAL REFERENCES (Not Former Employers or Relatives)**

Name and Occupation	Address	Phone Number